5/9/2017 ***Sample***

SAN MATEO COUNTY BOARD OF SUPERVISORS, NOTICE OF SPECIAL MEETING (GOVERNMENT CODE §§ 54956)

Please take notice that the President of the San Mateo County Board of Supervisors, acting pursuant to the authority of Government Code §54956, hereby calls a special meeting of the San Mateo County Board of Supervisors, to take place on Tuesday, February 07, 2017 at 11:30 AM in the Board of Supervisors Chambers, Hall of Justice, 400 County Center, First Floor, Redwood City.

The special meeting is for the purpose of discussing and transacting the following business:

- 1. Call To Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comment

Because this is a special meeting, speakers' comments must be limited to identified agenda items only. Please fill out a speaker's slip located in the box on the wall in the anteroom as you entered the Board Chambers. If you have anything that you wish distributed to the Board and included in the official record, please hand it to the Clerk of the Board who will distribute the information to the Board members and staff. Speakers are customarily limited to two minutes.

- 5. Ratification of a Proclamation for Local State of Emergency Resulting from the storm of January 23, 2017.
- 6. Adjournment

Pursuant to Government Code §54954.3, members of the public, to the extent required by law, will have the opportunity to directly address the Board concerning the above-mentioned business.

This notice is to be delivered to each member of the Board of Supervisors, and to each local newspaper of general circulation and radio or television station requesting notice in writing. The notice shall be delivered personally or by other means, and shall be received at least 24 hours before the time of the meeting as specified in this notice.

Dated: Tuesday, February 07, 2017

President, Board of Supervisors

<u>Please note:</u> Public meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodations, including auxiliary aids or services to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Deputy Clerk of the Board of Supervisors at (650) 363-1802. Notification in advance of the meeting will enable the public agency to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.