

**NOTICE AND AGENDA
OF REGULAR MEETING OF GOVERNING BOARD OF
SAN MATEO COUNTY JOINT POWERS FINANCING AUTHORITY**

Notice is hereby given of the time and place of a regular meeting of the Governing Board of the San Mateo County Joint Powers Financing Authority (the "Authority") and of the business to be transacted at said meeting. Said meeting is to be held at the time and place hereinafter set forth:

*****IN-PERSON MEETING WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

This meeting of the Authority will be held in the County Executive's Office – Steelhead Conference Room at 500 County Center, 5th Floor, Redwood City, California 94063. Members of the public will be able to participate in person at the meeting location or remotely via the Zoom platform.

* For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Time: 11:00 a.m.

Date: Thursday, October 24, 2024

Place: **NOTE NEW LOCATION:**

**County Executive's Office - Steelhead Conference Room
500 County Center, 5th Floor
Redwood City, California 94063**

Zoom Videoconference Link: <https://smcgov.zoom.us/j/86219955516>

Or via Dial-in: (669) 900-6833

Meeting ID: 862 1995 5516

The agenda of said meeting shall be as follows:

1. Roll Call
2. Welcome and introductions
3. Public Comment
This is for public comment on JPFA-related matters that are not on the agenda.
4. Action to Set the Agenda
5. Approval of the Minutes for the June 20, 2024 meeting
6. Introduce Public Resources Advisory Group, Inc. (PRAG), new municipal financial advisor to the County and Joint Powers Financing Authority
7. Capital Projects Updates
8. Other Updates:
 - a. 2025 meetings
 - b. Vacancy on the JPFA Board
9. Adjournment

***Public Participation – Written Public Comments:**

- Written public comments should be emailed to rmanchia@scmgov.org and spurewal@smcgov.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
- Written comments received by 5:00 p.m. on the day before the meeting will be distributed to the Members of the JPFA Board and made publicly available on the JPFA's agenda webpage. The Clerk will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.

***Public Participation – Spoken Public Comments:**

- Spoken public comments will be accepted during the meeting through Zoom (see Zoom link on the first page of the Agenda) or in-person.
- You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
- You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
- When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
- For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the JPFA Board. The JPFA Board has designated the office of the Clerk of the Board of Supervisors, located at 500 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. Documents and upcoming meetings are also available on the JPFA's website at <https://www.smcgov.org/ceo/joint-powers-financing-authority>.

AFFIDAVIT OF POSTING AND OF MAILING OF NOTICE

STATE OF CALIFORNIA)

COUNTY OF SAN MATEO)

Roberto Manchia hereby declares that he is a citizen of the United States of America, over the age of 18 years; that at all times herein mentioned he was an employee of the County of San Mateo; that acting for the Governing Board of the San Mateo County Joint Powers Financing Authority, posted on October 17, 2024, at County Government Center, 400 County Center, Redwood City, California, a location freely accessible to members of the public, and emailed on October 17, 2024 a Notice of Regular Meeting of the Governing Board, a copy of which is attached hereto, addressed to each member of the Governing Board on list attached hereto; and that on said day there was regular communication electronically mailed to the members' names shown on the attached list.

Dated: October 17, 2024, at Redwood City, California.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.



Joint Powers Financing Authority Board Members

Paul T. Scannell

Donna Vaillancourt

Paul Okada

John C. Beiers

VACANT

ITEM NO. 5

Draft Minutes of June 20, 2024

DRAFT MINUTES
OF REGULAR MEETING OF GOVERNING BOARD OF
SAN MATEO COUNTY JOINT POWERS FINANCING AUTHORITY FOR JUNE 20, 2024
MEETING

*****IN-PERSON MEETING WITH REMOTE PARTICIPATION AVAILABLE*****

Time: 11:00 a.m.

Date: Thursday, June 20, 2024

Place: Criminal Justice Training Room – 400 County Center, 1st Floor – Redwood City, CA

Zoom Videoconference Link: <https://smcgov.zoom.us/j/93033381407>

Or via Dial-in: (669) 900-6833

Meeting ID: 940 2059 9173

The meeting began at 11:02 AM.

1. Roll Call

Sukhmani Purewal, Assistant Clerk of the Board took the roll call.

Members Present: 4 - Paul Okada; John C. Beiers; Donna Vaillancourt and President Paul T. Scannell

Members Absent: 0

Staff Present:

Roberto Manchia, JPFA Asst. Secretary/County Chief Financial Officer

Daniel McCloskey, Lead Deputy County Attorney for JPFA

Sukhmani Purewal, Assistant Clerk of the Board

Roberto Manchia noted that the member that had recently joined the JPFA Board resigned before participating in any JPFA meetings. There is now a vacancy for one open position.

2. Welcome and Introductions

None

3. Public Comment

None

4. Action to Set the Agenda

MOTION: Paul Okada / SECOND: Donna Vaillancourt

Ayes: 4-Paul Okada; John C. Beiers; Donna Vaillancourt, and President Paul Scannell

Noes: 0-None.

5. Approval of the Minutes for the January 18, 2024 meeting

Motion made by John C. Beiers and seconded by Paul Okada to approve the minutes:

Ayes: 4-Paul Okada; John C. Beiers; Donna Vaillancourt, and President Paul Scannell

Noes: 0-None.

6. Approval of agreement with Public Resources Advisory Group, Inc. to provide municipal financial advisory services to the County and the Joint Powers Financing Authority for an amount not to exceed \$300,000 and for a term through June 30, 2027.

Speakers: Roberto Manchia, John Palmer and Eric Tashman.

MOTION TO APPROVE: Donna Vaillancourt / SECOND: Paul Okada
Ayes: 4-Paul Okada; John C. Beiers; Donna Vaillancourt, and President Paul Scannell
Noes: 0-None.

7. Capital Projects Updates

Roberto Manchia provided the Board with the following updates regarding capital projects:

1. Buildings near the San Mateo Medical Center on 37th Avenue have been torn down leaving a large empty lot. The parking lot results in a completely different space.
 2. Staff will soon start moving into the Cordilleras facility.
 3. Staff has already started moving into COB3.
 4. PS2 is completed.
 5. Promenade is an \$8M project that will cover new landscaping near the three County buildings.
 6. COB1 (455 County Center) will have new exterior windows installed and interior remodeling. The entire building will not be torn down. The estimated cost for the full remodel is \$50M.
 7. For COB2 (400 County Center), the Courts will have the first priority of taking space in the building. Probation, Sheriff's Office and District Attorney's Office will still have some space in this building.
8. Walking tour of County Office Building #3 (COB3) (500 County Center, Redwood City, CA 94063)

Board took recess at 11:28 a.m.

Board resumed in open session at 12:35 p.m.

9. Adjournment
The meeting adjourned at 12:36 P.M.

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