

**SAN MATEO COUNTY
DEFERRED COMPENSATION COMMITTEE
AGENDA – FEBRUARY 16, 2017 (9:00 AM– 12:00 PM)
455 COUNTY CENTER, 4th Floor- Room 402)**

<p>DEFERRED COMPENSATION COMMITTEE Donna Vaillancourt, Chair Lillibeth Dames Joe Demee John Kovach Glenn Kulm Bridget Love Steve Perry Michael Wentworth David Whisman</p>	<p>SUPPORT Bill Tugaw Paul Hackleman Bob Gleason Patrick Washington Jeff Blanchard Lisa Okada Marife Ramirez Jay Castellano</p>	<p>SST Benefits SST Benefits MassMutual Mass Mutual Mass Mutual County Staff County Staff County Staff</p>
---	--	--

CALL TO ORDER

1. Review / Approve Minutes of November 17, 2016 Regular Meeting

ACTION/DECISION ITEMS

2. Status Updates (MassMutual)
 - Approval of Benchmark of Services for Improvements with \$10,000 Penalty
 - Approval of Paperless Statements – Draft Communication for March, 2017
3. Survey of Plan Transition Satisfaction
 - Approval of Participant Communication on Survey Results
 - Review of Draft Participant Communication for Outreach to Participants
4. Approval of Investment Review Comments / Recommendations (MassMutual)
5. Education Session – Rollovers
 - Report on Breakdown of Rollover Requests
 - Report on Status of DOL Ruling
 - Development of Communication Campaign
6. Single Fund Participants (MassMutual)
 - Breakdown of SAGIC / TDF / Other Participants
 - Development of Targeted Communication Campaign to SAGIC Participants



7. NAGDCA – Milwaukee, September 24-27, 2017
 - Determination of Committee Member Attendance
 - Award Consideration – Communication Campaign (Wellness Coordinators / LMS / Executive Committee / Payroll Council)
8. Quarterly Plan Summary / Format Review (MassMutual)
9. Plan Document Review
10. Approval of Education Plans
 - Participant Education
 - Committee Education
11. Meeting Dates for 2017
 - May 18
 - August 17
 - November 2

INFORMATIONAL ITEMS

12. Review of Legislative Update (SST / MassMutual)
13. Other Issues

May 2017

- MM Investment Review
- Plan summary information
- Finalize NAGDCA conference attendees
- Provider Performance Review
- Mass Mutual Annual Plan Review
- Budget / Workplan

August , 2017

- MM Investment Review
- Review Q2 plan summary information
- Quarterly Plan Review
- Discussion of Survey Results
- Financial Soundings Payment
- Education Policy Review

November , 2017

- SST Investment Review
- Investment Policy Review
- Quarterly Plan Review
- 2018 Education Plan for Participants
- 2018 Education Plan for Committee
- 2018 Dates
- NAGDCA Highlights

February , 2018

- MM Investment Review
- Quarterly Plan Review
- Final Education for Committee and Participants
- Plan Document Review

